

5 JUN 1974

MEMORANDUM FOR: Chief, Plans, Programs Branch

SUBJECT : Office of Security Assistance to and
Arrangements with USIB Agencies and
Departments

REFERENCES : (a) DD/M&S 74-1774
(b) Memo dtd 28 May 1974 to DD/M&S from
IG, same subject

1. Attached as Tabs A and B are responses from the Technical Security Division and the Physical Security Division on subject requirement as transmitted by addressee on 3 June 1974.

2. In addition to what is said in the attached, the following observations from this Office are offered:

a. It would seem appropriate for PTOS Divisions to routinely deliver briefings/training to Federal agencies on physical security subjects when the requester's requirement is based on a need to protect classified information. When no equipment lending is in the picture, but rather the request focuses strictly on a training or briefing need, these requests, it seems here, should be negotiable at the Office of Security level.

b. Policy ultimately developed pertaining to equipment requests will impact on the Technical Security Division rather than the Physical Security Division. Based on past experience, TSD will receive these requests mainly as a function of its role as Executive Agent [redacted]

[redacted] The final policy should give proper differentiation to requests that emanate or are by-products of [redacted] enrollments versus requests that have nothing whatever to do with [redacted]

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c. There is no difficulty seen here in referring all requests to the 7th floor where equipment is being sought by agencies having a law enforcement dimension, e.g., Justice, FBI, Secret Service, Drug Enforcement Agency, etc. On the other hand, it seems unnecessarily cumbersome to have to seek such 7th floor formal approval on a request from the Secret Service for a piece of equipment demonstrated [redacted] and now being sought by a former [redacted] student for laboratory work at the Secret Service.

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3. I would suggest that an interim response be delivered to the Inspector General at this time and that in the months ahead, a comprehensive list of previous requests be developed. Such a list, if exhaustive and covering at least a two or three year period, could serve as the basis for developing a finite list of categories, some of which could be proposed for servicing at the office level, and others of which could be earmarked for sign-off at the IG level. I don't feel we are ready to be that specific at this time.

[redacted]

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Deputy Director of Security (PTOS)

Atts

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3 June 1974

MEMORANDUM FOR: DD/PTOS

SUBJECT : Routine Assistance to USIB Agencies

REFERENCE : Inspector General Memorandum to DD/M&S
dated 28 May 1974, same subject

1. In accordance with your verbal request this morning, the writer has read the reference, and this memorandum will address paragraphs 2 and 3 of the reference.

2. The Technical Security Division relates to the USIB primarily through its participation in Technical [redacted] activities.

The [redacted] established under the [redacted] In addition to the agencies listed in paragraph 3 of the reference, the Secret Service is an active [redacted] member and [redacted] user. The Department of Transportation (DOT) also is a [redacted] observer.

[redacted]

4. Examples of routine equipment requests to Technical Security Division are as follows:

a. 3 June 1974 - Secret Service requested loan of six (6) [redacted] units to be used in support of the President's trip to the Middle East later this month.

[redacted]

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c. May 1974 - The Department of Transportation requested temporary use of

25X1A

Requests like those specified occur approximately 6 - 12 times per year for the types of equipment mentioned.

5. Examples of instruction in security techniques and know-how provided by Technical Security Division personnel are:

a. NSA has requested TSD personnel to brief classes attending the National Cryptological School at Fort Meade approximately three times a year on the [redacted] threat and means of countering the threat.

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b. May 1974 - The FBI requested instruction on document destruction devices.

c. The State Department physical security equipment specialists and Technical Security Division physical security equipment specialists have a continuing exchange of views on techniques to improve physical security containers. These two groups also assist each other in the develop-

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4 June 1974

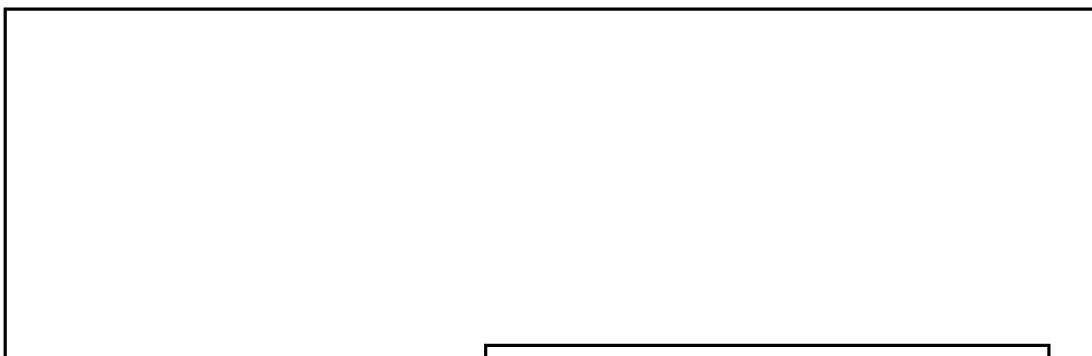
MEMORANDUM FOR: Deputy Director of Security (PTOS)

SUBJECT : Office of Security Assistance to
and Arrangements with USIB Agencies
and Departments

REFERENCE : Memo dtd 28 May 74 to DD/M&S from
IG, same subject

1. This is to report that the Physical Security Division provides no security equipment support to USIB agencies or to other Governmental agencies, federal or local.

2. Periodically, this Division provides briefings to USIB agencies. In addition, security surveys of certain non-USIB agencies are conducted for the purpose of insuring that such agencies maintain appropriate classified storage facilities for CIA material which is disseminated to those organizations.



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Chief, Physical Security Division

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Office of Security Assistance to and Arrangements with
USIB Agencies and Departments

FROM:

Wb

EXTENSION

NO.

STATINTL

Chief, Plans, Programs Branch

DATE

3 June 1974

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TO: (Officer designation, room number, and
building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

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On 10 May 1974, upon the initiation of the SSC, DD/M&S approval was requested to render routine assistance to other USIB agencies. DD/M&S approved this request on 10 May, and under [redacted] referred it to the IG for its recommendation. In the attached the IG is requesting clarification of the request, specifically a greater degree of precision in defining such assistance to other USIB agencies. In that the additional details extend the applicability of the request beyond the SSC, your assistance in the form of comments is requested in preparing the DD/M&S response to the IG. Your comments are requested by Noon, 5 June in view of the 7 June M&S suspense date.

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
		SECRET	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Director of Security 4E 60 Hqs		
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ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks: <p>It would be very much appreciated if you would assume action responsibility in preparing an appropriate response for the signature of the DD/M&S.</p> <p>Suspense: 7 June 1974.</p> <p style="text-align: center;">  LJD </p> <p>Att: DD/M&S 74-1906 and DD/M&S 74-1774</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Executive Officer to the DD/M&S 7D 26 Hqs			29 May 74
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FORM NO.
1-67

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Use previous editions

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28 MAY 1974

MEMORANDUM FOR: Deputy Director for Management
and Services

SUBJECT : Office of Security Assistance to and
Arrangements with USIB Agencies
and Departments

REFERENCE : DDM&S 74-1774

1. The Director of Security's request that his office be given approval to render routine assistance to and enter into arrangements with the agencies and departments of USIB has been reviewed in this staff. We believe that a few points need refinement. It is recognized that the Office of Security has, by virtue of its role in USIB's Security Committee, certain responsibilities for ordinary security work with these USIB agencies. The memo is imprecise, however, on what security equipment support would be provided and the elements of the "USIB Community" that would be involved.

2. Security equipment - Here we question what types of equipment would be provided. It is our view that such equipment cannot include positive operational equipment. Sharing information on such matters as defensive techniques and shoring up the security of facilities gives us no problems. We would like more elaboration on what is involved in the loan of equipment before we can prepare our memorandum as a matter of the accompanying record.

3. The "USIB Community" - We suggest that the Director of Security should also specify the "USIB Community." We view this as the FBI (but not Justice), DIA, NSA, INR (but not the rest of State), AEC (the intelligence element only), and the intelligence elements of the Services but not the Treasury or the "White House."

4. Finally, we would want Office of Security to refer any request to the IG that seems unusual or out of the ordinary.

STATINTL

Donald F. Chamberlain
Inspector General

10 MAY 1974

MEMORANDUM FOR: Deputy Director for Management and Services
FROM : Director of Security
SUBJECT : Routine Agency Assistance to and Arrangements
with USIB Agencies and Departments

REFERENCES : A. Headquarters Notice [] dated 30 August 1973
B. Director of Security's Memo, dated 19 September 1973; Same Subject

STATINTL

1. Action Requested: That the Office of Security be given approval to render routine assistance to and enter into arrangements with the agencies and departments of the USIB.

2. Background:

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(a) On 30 August 1973 a management matter was brought to the attention of the Agency in the form of a Headquarters Notice [] which outlined the Agency's position vis-a-vis assistance rendered to other federal, state and local government departments and components. In essence the Notice set forth a reporting system whereby each Operating Official was obliged to report to his Deputy Director all such assistance or arrangements so that any activity which might be considered illegal, questionable or cause embarrassment to the Agency would be avoided.

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(b) On 19 September 1973, the recent Director of Security, Mr. Howard J. Osborn, responded to [] by citing examples which he felt needed your approval.

(c) Cognizant of my responsibilities as Director of Security, I have recently examined the matter of rendering assistance to, and entering into special arrangements with the agencies and departments of the United States Intelligence Board. Special emphasis was placed upon that routine support which has arisen out of the day-to-day business of this Office interfacing with the USIB community. I am referring to those routine oral or written requests of common concern and mutual interest which do not fall within the protection of intelligence sources and methods; and which have been directed to past Directors of this Office, and I am sure, will be directed to me in the future. In honoring these routine requests, I realize that, perhaps, we are acting outside the framework of our sole responsibility to CIA, but are doing so for reasons which make sense to me and which are herein submitted for your consideration. Such activities, for example, have included (1) shoring up the security of a USIB agency or department's physical environment (secure areas, etc.), (2) lending security equipment, and (3) providing instructions in security techniques and know-how [REDACTED]

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(d) Such activity is performed in a spirit of unity and cooperation, and as a consequence enhances CIA's image throughout the USIB community. I am convinced that such routine requests should continue to be met without unnecessarily burdening your busy schedule by seeking your approval each time. In doing so, considerable time, man-hours, secretarial support and related supplies are also saved. In responding to these requests there is no intention on our part to circumvent Headquarters Notice [REDACTED] but to participate as a cooperative member of the USIB environment in consort with the dictates of common sense and effectiveness.

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(e) The members of my staff who interface with the USIB agencies and departments have been made aware that any unusual or extraordinary request for outside assistance or special arrangements are of vital concern to the Agency, to you, and to me, as well, and must be brought to my attention and approved by you, if an action is warranted.

3. Recommendation: That this type of routine request for support or special arrangements with the USIB community, outlined herein as examples, be approved by you as activities which fall within the excepted intent of paragraph 7 of Headquarters Notice

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Charles W. Kane
Director of Security

APPROVED :

DISAPPROVED: _____

9 MAY 1974

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Distribution:

- Original - Return to Director of Security
- 2 - DD/M&S
- 2 - IG

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5 JUN 1974

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: <i>[Signature]</i> Deputy Director of Security (PTOS)	EXTENSION	NO.
		DATE 5 June 1974

TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
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